

Association étudiante Telfer Students' Association Executive Meeting

Minutes for the meeting of the AETSA Executive Council 2022-2023 held on the 23rd Day of August 2023.

Location: Google Meet

In Attendance

President	VP EDI	VP Social	VP Finance
VP Acad	VP Clubs	VP Marketing	

Regrets

VP Internal	VP Corporate
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Guests

§ Telfer Real Estate Club (TREC)

1. Call to Order

Meeting called to order at 7:03 PM.

2. Approval of Agenda

- Call to Order
- Approval of Agenda
- Guests
 - Colby Farrel
- Financial Update
- Internal Reports
- Varia
 - CLR Recap
- Adjournment

President motions to approve the agenda.

VP EDI seconds to approve the agenda.

Vote: 5-0-0

4. Guest: TREC

- The goal of the Telfer Real Estate Club (TREC) is to redefine real estate.
- The club would have support from ORECA (sponsorships) and other schools with similar clubs. Though many of these schools are GTA based, Ottawa is unexplored in this sense, offering opportunity for such a club.



- Events and initiatives include real estate information targeted to students, networking events, collaborating with a local non-profit to work with hands-on real estate experience, eventually exploring other cities with short trips.
- Membership payments are involved, \$3 per month for each member (members being VPs, Directors, Advisory Board).
- UOSU was consulted, but it is seemingly more simple to create a club directly through AETSA.
- Most executives note the annual \$24 fee, which is relatively high for a new, unestablished club.

5. Internal Reports

VP Academics

- a. Around the World Taste Test planning is going well, 6 clubs are confirmed and the portfolio is waiting on 4 more.
- b. The case comp scholarship is being solidified.
- c. VP met with TCCT to discuss the case comp policy; how to establish an agreement.

VP Clubs

- d. The Mavericks (new club) are approved as a potential non-funded club and can move forward with the next steps to becoming a club.
- e. BIPOC Society should present to council in order to pitch their club idea to AETSA

VP Corporate

- f. Portfolio needs to look at all company networking events and be there (directors and VP).

VP EDI

- g. Portfolio had their first equity fund meeting. They plan on making an introduction video to the fund to post mid-September.
- h. Portfolio is waiting to meet with TCCT for the case competition fund mid-September.
- i. Portfolio held 3 workshops over the last 5 days with various clubs (sexual assault & prevention). Any absences will be sent a quiz to complete.
- j. Pride workshop is in the planning stages, we are seeking 3-4 panelists; 1 is confirmed 1 and 6 are in discussion.
- k. Diversity workshop is in the planning stages,
 - i. Potluck sign up
- l. Indigenous workshop is in the planning stages, Chadmus (former Chief in Saskatchewan) is secured as a speaker.
- m. Harm reduction workshop is being finalized for O-Week guides. We are replacing MAX Ottawa with another connection.
- n. VP wants to review scholarships with VP Academics.

VP Social

- o. All updates are related to O-Week. Insurance has been secured with UOSU, schedules for training and opening ceremonies are being finalized, VP Internal is completing and recording the inclusive language presentation for guides by tomorrow, and VP is waiting on quotes from Cornerstone for patio night. CASCO is still interested in a collaboration for patio night.

VP Finance

- p. Regarding clubs, VP Finance is planning a finance RT during the 2nd week of September and club funding proposals are due Aug 31, 2023.
- q. VP Finance plans on thoroughly examining statements from last year (money in/out) to see spending from last year since this is unclear from a lack of budget and audit information. Budgets from previous years (2022/2023 and beyond) are mostly projected, not actuals.

VP Internal

- r. Next steps: VP Internal needs to schedule general council meetings monthly on Sundays at 7:00 pm, making a general anonymous feedback form, and creating both executive and director contracts which must include a 48-hour 3-strike response rule to improve communication. This rule should also be amended in the by-laws.
- s. VP Internal and VP Marketing must also post meeting minutes on our website once reviewed.

VP Marketing

- t. First year handbook has been updated based on action from Hill Business School, adding a Spotify playlist and a campus map. The team finally has access to Facebook. The AETSA brand book is ready, VP EDI has modified her packages accordingly. Portfolio needs our logo in white and without text below.
- u. Next steps: The marketing calendar is pending, making a group chat is being made for first years, a marketing request form is being developed, and we are unsubscribing from Campaigner and exploring alternatives. Over the semester, the portfolio plans on filming a day in the life of the executives, executive and general council merch will be discussed at the next meeting.

President

- v. Brainstorm internal social ideas
- w. Executive headshots will take place next week, the date is TBD.
- x. The AGM date is TBD, the executives discussed having the meeting in September vs October. The tentative date is **October 16th.**

Meeting adjourned at 9:45 PM.



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ASSOCIATION ÉTUDIANTE TELFER STUDENTS' ASSOCIATION

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55 Laurier Ave E, 2105C
Ottawa, Ontario K1N 6N5

Motioned by President.
Seconded by VP Academic
5-0-0

FOR PUBLIC POSTING (only after reviewed & approved may the minutes be signed)

Leo Pharand
2023-08-25
Meeting Secretary
VP Internal Affairs

Damaris Middel
2023-08-25
Meeting Chairperson
President